

The minutes of the regular meeting of the Board of Trustees of the Green Island Power Authority held on Tuesday, January 21, 2014 at 6:00 p.m. at the Green Island Municipal Center, 19 George Street, Green Island, New York.

Chairperson McNulty-Ryan called the meeting to order.

Chairperson McNulty-Ryan, Vice Chairman Cocca, Trustees DeMento, Perfetti and Attorney Legnard.

Also, in attendance: Kristin M. Swinton, CEO and Madeline Paterniani, CFO.

Chairperson McNulty-Ryan asked everyone to stand for a moment of silence for our board member, George Reinoehl, who passed on December 22nd. George was a very good and faithful board member and she would like to honor him with a moment of silence.

Chairperson McNulty-Ryan noted that there was no one listed to speak at Public Forum.

On a motion by Vice Chairman Cocca seconded by Trustee DeMento and carried, to approve the minutes of the annual meeting and regular meeting held on December 16, 2013. All ayes.

No communications.

On a motion by Trustee DeMento seconded by Trustee Perfetti and carried, to approve the claims as submitted in the amount of \$332,925.16, along with the monthly Addendum amount of \$21,602.89. All ayes.

On a motion by Vice Chairman Cocca seconded by Trustee DeMento and carried, to approve the Treasurer's report as submitted. All ayes.

Chairperson McNulty-Ryan stated that the next item is the renewal of the Lease Agreement between GIPA and the Village for office space for 2014. The yearly renewal is \$700.00 per month. She stated that we are going to keep it that way, but she is going to talk to the GIPA board and the Town officials regarding the utility bills, some months the utility bills are actually more than what we get in rent, so we have a responsibility to sit down with both entities and talk to them about utility bills. At this time, she is asking for a renewal of the lease agreement in the amount of \$700.00 per month.

On a motion by Trustee Perfetti seconded by Vice Chairman Cocca and carried, to renew the lease agreement between the Village and GIPA for 2014 at \$700.00 per month. All ayes.

On a motion by Trustee DeMento seconded by Vice Chairman Cocca and carried, to accept the monthly adjustments for January 2014 billing as presented. All ayes.

Chairperson McNulty-Ryan stated that the next item is consideration of changing the GIPA billing office hours. We have been talking about for a long time and everyone realizes that we have cut down on staff a lot; we have had people retire and not replace them. We combined jobs

for people and we have less staff on in that office. It is a crazy world and she is very nervous at lunch time with any of the girls being alone on the first floor. She would like to propose to the GIPA board and we will be considering it at the Village meeting too, to still open at 9:00 a.m. and closed at 4:30 p.m., but to close the office from 12:30 p.m. to 1:30 p.m. for lunch. She feels that it will be a much safer situation for the ladies' that are working there and the time coincides with the Post Office being closed, so we thought that would work.

On a motion by Vice Chairman Cocca seconded by Trustee DeMento and carried, to change the office hours to closing the office from 12:30 p.m. to 1:30 p.m., Monday – Friday. All ayes.

Chairperson McNulty-Ryan asked the board for a motion to go into Executive Session to discuss contract negotiations.

On a motion by Trustee DeMento seconded by Vice Chairman Cocca and carried, to go into Executive Session at 6:07 p.m. to discuss personnel matter. All ayes.

EXECUTIVE SESSION

On a motion by Vice Chairman Cocca seconded by Trustee Perfetti and carried, to reconvene the meeting at 6:12 p.m. All ayes.

Chairperson McNulty-Ryan stated that at this time she would like to ask the board for a motion to adjust the salary of Guiseppe Casale to increase his annual salary by \$3,000.00 from what it is presently and it will only affect part of this year's budget. When he took on the position, he had a job description for it and since then, he has taken on more duties and different things and responsibilities and he has been doing a very good job, and he is also a full qualified line man.

On a motion by Trustee Perfetti seconded by Vice Chairman Cocca and carried, to increase the annual salary of Guiseppe Casale by \$3,000.00. All ayes.

Chairperson McNulty-Ryan stated that she would ask for a motion to adjust the budget for this line item.

On a motion by Vice Chairman Cocca seconded by Trustee DeMento and carried, to adjust the budget accordingly for the remainder of this budget year for the salary increase of \$3,000.00 for Guiseppe Casale. All ayes.

Chairperson McNulty-Ryan stated that the next item is consideration of a resolution naming designated signors for Pioneer Commercial Bank. This is updating the designated signors with the recent appointment of Madeline Paterniani.

On a motion by Trustee DeMento seconded by Vice Chairman Cocca and carried, to adopt a resolution naming designated signors for Pioneer Commercial Bank, the signors would be Kristin M. Swinton and Madeline Paterniani. All ayes.

Chairperson McNulty-Ryan stated that the next item is consideration of Incumbency Certificate designating the signors for the Bank of New York Mellon, which is adding Madeline Paterniani as a signor.

On a motion by Trustee DeMento seconded by Vice Chairman Cocca and carried, to adopt Incumbency Certificate naming Kristin M. Swinton and Madeline Paterniani, as designated signors for GIPA. All ayes.

Chairperson McNulty-Ryan stated that the next item is designating certain GIPA equipment as surplus property. Chairperson McNulty-Ryan stated that we are in the process of reviewing that to see if some of that equipment that we were going to designate as surplus can be used in a project that we are doing, so we would like to TABLE this item from consideration this evening.

On a motion by Vice Chairman Cocca seconded by Trustee Perfetti and carried, to TABLE consideration of designating certain GIPA equipment as surplus property. All ayes.

Chairperson McNulty-Ryan stated that we have one item under “Other Business” and Attorney Legnard will comment on retirement resolutions for 2011, 2012 and 2013.

Attorney Legnard stated that we received correspondence from the NYS Retirement System and apparently they want a resolution every year that sets forth the regular work day for all GIPA’s elected and appointed officials. We did this back 2010 and we now need to do it for 2011, 2012 and 2013 and this will just formalize those resolutions and provide what is asked for.

On a motion by Trustee Perfetti seconded by Vice Chairman Cocca and carried, to adopt the NYS Standard Work Day and Reporting Resolutions for 2011, 2012 and 2013 to comply with requirements of NY State and Local Retirement System. All ayes.

No further business.

On a motion by Trustee DeMento seconded by Trustee Perfetti and carried, to adjourn the meeting at 6:17 p.m. All ayes.

Chairperson McNulty-Ryan stated that the next meeting date would be **Tuesday, February 18th, 2014** due to the President’s Holiday on Monday, February 17th.