

**Village of Green Island
Industrial Development Agency**

CODE OF ETHICS

ARTICLE 1.

§ 1. Purpose applicability. This Code of Ethics consists of rules of ethical conduct for the officers and employees of the Green Island Industrial Development Agency and shall serve as a guide for their official conduct. In addition to the provisions of this Code of Ethics, the officers and employees of the Green Island Industrial Development Agency shall be subject to any prohibition contained in Article 18 of the General Municipal Law or of any other general or special law relating to ethical conduct and interest in contracts of municipal officers and employees.

§ 2. Definitions. As used in this Article, the following terms shall have the meanings indicated:

INTEREST -- A pecuniary or material benefit accruing to a municipal officer or employee unless the context otherwise requires.

MUNICIPAL OFFICER OR EMPLOYEE -- An officer or employee of the Green Island Industrial Development Agency, whether paid or unpaid, including members of any administrative board, commission or other agency thereof. No person shall be deemed to be a "municipal officer or employee" solely by reason of being a civil defense volunteer.

§ 3. Standards of conduct. Every officer or employee of the Green Island Industrial Development Agency shall be subject to and abide by the following standards of conduct:

A. Gifts. He or she shall not directly or indirectly solicit any gift. He or she shall not accept or receive any gift in the form of money under circumstances in which it could reasonably be inferred that the gift was intended to influence him or her or could reasonably be expected to influence him or her in the performance of his or her official duties or was intended as a reward for any official action on his or her part. He or she shall not accept or receive any gift having a value of seventy-five dollars (\$75) or more, whether in the form of services, loan, travel, entertainment, hospitality, thing or promise, or any other form under circumstances in which it could reasonably be inferred that the gift was intended to

influence him or her or could reasonably be expected to influence him or her in the performance of his or her official duties or was intended as a reward for any official action on his or her part.

B. Confidential information. He or she shall not disclose confidential information acquired by him or her in the course of his or her official duties or use such information to further his or her personal interest.

C. Representation before one's agency. He or she shall not receive compensation, nor enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he or she is an officer, member or employee or of any municipal agency over which he or she has jurisdiction or to which he or she has the power to appoint any member, officer or employee.

D. Representation before any agency for a contingent fee. He or she shall not receive compensation, nor enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any agency of his or her municipality, whereby his or her compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this subsection shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.

E. Disclosure of interest in legislation. To the extent that he or she knows thereof, any officer or employee of the Green Island Industrial Development Agency, whether paid or unpaid, who participates in the discussion or gives official opinion to the Board of Trustees or to any other board, commission or agency of the Village Green Island, on any matter pending before any such board, commission or agency shall publicly disclose on the official record the nature and extent of any direct or indirect financial or other private interest he or she has in such matter.

F. Investments in conflict with official duties. He or she shall not invest or hold any investment directly in any financial, business, commercial or other private transaction which creates a conflict with his or her official duties.

G. Private employment. He or she shall not engage in, solicit, negotiate for or promise to accept private employment or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of his or her official duties.

H. Future employment. He or she shall not, after the termination of service or employment with the Green Island Industrial Development Agency, appear before the Board of Trustees or any board, commission or agency of the Green Island Industrial Agency in relation to any case, proceeding or application in which he or she personally participated during the period of his or her service or employment or which was under his or her active consideration.

§ 4. Filing injury, damage claims. Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee of any claim, account, demand or suit against the Village of Green Island Industrial Agency or any agency thereof on behalf of himself or herself or any member of his or her family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

§ 5. Distribution of Code of Ethics.

A. The Chairman of the Green Island Industrial Development Agency shall cause a copy of this Code of Ethics to be distributed to every officer and employee of the Green Island Industrial Development Agency within thirty (30) days after its adoption. Each officer and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his or her office or employment.

B. Failure to distribute any copy of the Code of Ethics or failure of any officer or employee to receive such copy shall have no effect on the duty of compliance with such code, nor the enforcement of the provisions thereof, pursuant to Subdivision 2 of § 806 of the General Municipal Law.

§ 6. Penalties. In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.

ARTICLE II, Board of Ethics

§ 7. Created membership. A Board of Ethics is hereby established for the Green Island Industrial Development Agency. The Board of Ethics shall consist of at least three (3) members, a majority of whom are not otherwise officers or employees of the Green Island Industrial Development Agency, and shall include at least one (1) member who is an elected or appointed officer or employee of the Green Island Industrial Development Agency. The members shall be appointed by the Chairman to serve at his or her pleasure.

§ 8. Duties: amendments to Code of Ethics. The Board of Ethics shall render advisory opinions to officers and employees of the Green Island Industrial Development Agency with respect to Article 18 of the New York General Municipal Law and with respect to the Code of Ethics of the Green Island Industrial Development Agency. Such advisory opinions shall be rendered pursuant to the written request of any officer or employee of the Green Island Industrial Development Agency under such rules and regulations as the Board of Ethics may prescribe and shall have the advice of counsel employed by the Board of Ethics or, if none, the Attorney for the Green Island Industrial Development Agency. In addition, the Board of Ethics may make recommendations with respect to the drafting and adoption of amendments to the Code of Ethics of the Green Island Industrial Development Agency upon the request of the Board of Trustees.